

RE: Application for membership on the Mediate BC Society’s Civil Roster by:

(name of applicant)

*You are asked by the person named above to provide a reference concerning his/her suitability for admission to the Mediate BC Society’s Civil Roster. Please provide your candid responses to the following questions **with sufficient information or examples to illustrate your remarks.** If you cannot answer a question, please indicate your inability to comment. If the space is not sufficient, please attach further comments.*

Applicants are required to name referees who can write a current reference that is, written to support this application to the Civil Roster. The reference must refer to civil mediation work done within the last 5 years. References cannot be from immediate relatives or business partners; references can be from all other participants involved in the applicant’s mediations, except the actual complainant, respondent, plaintiff or defendant, unless they are repeat participants. The person providing a reference must be familiar with the mediation process, and must have observed the applicant acting as mediator at a mediation and not as counsel at a mediation. If you choose not to use this form, please address each point in a letter format.

1. In what capacities do you know this applicant?
 peer supervisor other (specify) _____

2. During what period of time did you know or work with this applicant in his/her capacity as a mediator?

3. Approximately how many of the applicant’s civil mediation sessions have you observed or participated in?

4. What is your direct or indirect knowledge of the applicant’s mediation practice either from first hand observation or indirectly from client’s comments?

5. Please comment specifically on this person's strengths and weaknesses, and provide examples of how he/she interacts with clients with respect to:
- (a) professional/ethical/appropriate behaviour:

 - (b) respect for client's autonomy:

 - (c) mediator knowledge and skills:
6. Please comment on the applicant's suitability for admission to the Civil Roster.

7. If more information is required, Mediate BC staff may need to contact you. Kindly let us know how to reach you.

_____ Your name	_____ Your position
_____ Your address	_____ Your phone number/fax/email
_____ Date	_____ Signature

Please forward this letter of reference to the address, fax or email below.

**Mediate BC
Attention: Roster Program
Suite 613 - 1066 Hastings St. W
Vancouver, BC, V6E 3X1
Fax: 604-684-1306
Email: mediators@mediatebc.com**